

GENERIC RISK ASSESSMENT

Activity Led / Organised P4Sport Staff – Outdoor Sports Competition

Reviewed September 2019 by Guy Foster (P4Sport Co-ordinator)



HAZARD	RISK	PEOPLE AT RISK	CONTROL MEASURES	COMMENTS/ ACTIONS	initial RISK RATING L M H	RISK RATING L M H following assessment	INITIAL IF ALL IN PLACE
Qualification of staff			<ul style="list-style-type: none"> • <u>Event Leader</u> – QTS and experienced at leading this type of event • <u>Event Assistant</u> – must be minimum Sports Leader Level 2 or above • All Teachers and coaches must be DBS Checked 	If no min qualification teacher/coach no activity			GF
Staff : Lack of appropriate supervision	Children getting lost due to lack of supervision	children	<ul style="list-style-type: none"> • The must be a minimum of 1 Competition Leader and 1 Competition Assistant per event. • Children remain the responsibility of parents & guardians whilst participating • Outside of P4Sport activities, attendees are the responsibility of the overall event organisation 	Must always be 2 staff in attendance	m	L	GF
People participating who are not eligible or medically fit	Legal liability & Unknown Medical conditions Personal injury	Participants	<ul style="list-style-type: none"> • Ensure participants are eligible to participate – age, ability etc relevant to the activity. Event organisers are aware of activity taking place • P4Sport staff are asked to check if any participants have any issues which may require attention. Ensure participants are medically fit to participate, • enquire in sensitive and confidential manner 	Verbally request information at start of activity	M	L	GF

Risk Assessment Carried Out By:

Name: Guy Foster

Date: 01/09/2019

Checked by:

Manager's Name: Charlie Gibbins

Date: 02/09/2019

Review Date September 2020

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Violence Parental Abuse Employee abuse Bullying/ violence	Injuries Offence caused	Participants & Leader	<ul style="list-style-type: none"> • Safeguarding policy • Police checks on all employees (DBS) • Set rules in sight for all participants to see • Access to Qualified First Aider, First Aid kit and Telephone 	<ul style="list-style-type: none"> • Ensure good group control and include in briefing at start of session • Make sure any accident is recorded 	M	L	GF
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within the group			<ul style="list-style-type: none"> • Any individuals who are deemed to be behaving or acting inappropriately will be asked to leave the premises or reported to the event organisers. • All public venues booked via the relevant body e.g. council 	onto relevant form and reported			
Any obstructions i.e. trees, benches, items surrounding the playing area or course uneven terrain	Slips, Trips & Falls, injuries minor and potentially severe	Participants & Leader	<ul style="list-style-type: none"> • Removal of any items a safe distance from around the sides of the activity area • Access to Qualified First Aider, First Aid Kit and telephone • Activity area checked prior to activity and any obstructions removed. If obstruction can't be removed then the area, the activity will be diverted a safe distance around the obstruction. 	Request venue owner to remove large items	m	L	GF
Game equipment and accessories	Cuts, Collision with Equipment	Participants & Leader	<ul style="list-style-type: none"> • Equipment meets National Standards • All equipment and positioning is checked before use. <ul style="list-style-type: none"> • Remind participant of safe use rules. 	Inform letting body of any concerns	M	L	GF
Struck or fallen over equipment	Cut or Body Injury including head	Participants & Leader	<ul style="list-style-type: none"> • Activities are age suitable based on National Governing Body recommendations Group • Supervision and Control 	Ensure good group control and include in briefing at start of activity	Low	Low	GF
			<ul style="list-style-type: none"> • Access to Qualified First Aider, First Aid Kit and Telephone 				

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Heat Exhaustion	Dehydration	Participants & Leader	<ul style="list-style-type: none">Regular Breaks and Access to Drinking Water Remind members to include information in competition letter regarding water bottles.	Planned and structured activity	Low	Medium	GF
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