

COVID School Extension Plans

Parent Information Sheet (Blue text is key information and to be shared with pupils)

We have created a checklist to help you to prepare and to know the answers to most frequently asked questions. Please take the time to read it carefully and contact us if anything isn't clear.

Question	Information						
1. Have you returned the Home School Agreement?	The Home School Agreement is a mandatory document that school requires to be signed and returned before your child accesses school on or after Monday 1 st June. It is a commitment to take the health and safety of all pupils and staff very seriously and to work together to stay clear of illness to prevent the spread of COVID-19.						
2. Have you read the letter 'supporting pupils to return to school'?	This letter collates advice and good practice on supporting your child to return to school. If your child is suffering with significant anxiety or attachment, for example, please contact us as Mrs Fearn has developed further advice too. Please note that at least one member of staff in each bubble have had a 3-hour training session in the last week to cover anxiety, attachment, confidence issues, bereavement and much more.						
3. Do you know your child's timings to be dropped and collected?	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">8.40 and 3.30pm Emergency Provision</td> <td style="width: 50%; border: none;">8.50 and 2.50pm Y6</td> </tr> <tr> <td style="border: none;">9.00 and 3.00pm F2 Reception</td> <td style="border: none;">9.10 and 3.10pm Y1</td> </tr> <tr> <td style="border: none;">9.20 and 3.20pm F1 Nursery</td> <td style="border: none;"></td> </tr> </table> <p>If you have more than one child, please email us for a specific time slot. Please plan your journey carefully and aim to arrive on the time specified or in the 10 minute window before the next class arrive. Please do not arrive early.</p>	8.40 and 3.30pm Emergency Provision	8.50 and 2.50pm Y6	9.00 and 3.00pm F2 Reception	9.10 and 3.10pm Y1	9.20 and 3.20pm F1 Nursery	
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4. What will drop off and collection look like- where do we go? How many people should drop off? Can I bring my child(ren)?	A one-way system will be in operation. Signs and markings will help to promote and enforce social distancing. Parents should stay two metres away from staff or any members of other households. Mr McClure or another senior member of staff will be present at the front of school at all times. The rear playground will not be used by parents for the time being. The one way system will start at the main gate in-line with the EYFS entrance and parents should complete a full loop across the front of school, through the FM/refuse area (which will be open and kept tidy and clear) round the bike shelter and back on yourself and out of the gate between the school field and the shelter. The school car park cannot be used unless you have a disabled badge. The drop off area can be used when there is a space but please minimise car journeys by walking or cycling. Please do not go against the one way system at any time. If you forget something then please complete a full loop. A member of staff from each bubble will be somewhere along the route, at a safe distance, to take your child to class. Please do not stop to talk to staff, email or call us with any message to pass on. All visitors will be risk assessed so no parents should enter the building. Wherever possible only one person should bring a child to school. If this isn't possible, please keep your other child(ren) close by and following social distancing guidelines. At the end of the day, please be prompt and follow the one way system, your child will be ready.						
5. What should my child wear? Can they wear jewellery? Do they need suncream?	Non-uniform each day. Fresh, clean clothes are required daily. We recommend putting clothing in the wash at the end of each day. No fancy dress/football shirts. Please use clothing that is appropriate for the weather. No PE kit is required but children will have outdoor learning and some non-contact physical education so please dress for such activities. No jewellery or make up should be worn. Keeping hair clean and fingernails short, as well as regular handwashing at home, will really help. Children need sun cream applied before they are dropped off on hot days and they should also bring a hat to protect them from the sun. On very hot days, KS2 children can bring a bottle of labelled sun cream for their own use and application but staff have been asked to keep children in the shade/indoors after lunch to protect children as we cannot help children to apply cream.						
6. Why is social distancing so important now that children are back at school?	Our staff and Governors have carefully risk assessed our extension of provision. Coronavirus is an unseen and unknown disease and, whilst the peak of the pandemic appears to have passed, we must remain vigilant and 'be alert' to the expectations. All children attending school, and their families, must commit to the latest Government guidance and do all that they can to protect our pupils, parents and staff. Families not following guidelines will receive a warning communication and further breaches may lead to a child's place being postponed or cancelled.						
7. What can my child have for lunch? How will I pay for this? What will happen to the FSM vouchers?	For the time being, lunch will be taken in the classroom alongside staff in their bubbles. Some bubbles will have an assigned SMSA to keep bubbles closed. Children can order a picnic plate with at least three choices each day, a pudding and a side. Meals are charged at £2 per day. Children can bring their own packed lunch but we would encourage orders of meals as it reduces the amount of goods being brought in to school. Nursery children should bring an appropriate packed lunch daily. Packed lunches, for all ages, should be easy to unwrap/access to avoid unnecessary support from staff. This includes preparing all foods so that children can open and enjoy the food keeping close adult supervision and support to an absolute minimum. Children must have a water bottle with their name clearly marked on it to be used during lunch to minimise additional plastic items being used/cleaned. Children who are F2 to Y2 or those who receive income-based free school meals will receive their meal for free and others will be charged through the School Money system which should be paid for in advance. Vouchers will continue in the normal way for FSM parents who are not accessing school at a value of £15 per week, per child for every school week.						

<p>8.What happens if my child is ill? What will happen if they fall ill at school? What will happen if staff see the symptoms of COVID-19? What should I do if my contact details change?</p>	<p>All children will have their temperature taken (using a non-contact radar thermometer) during registration time and this will be logged. This will help us as a base measure if children report feeling ill. Children in KS2 will have their temperature taken in a fairly matter of fact way but children in the younger emergency group or Y1 or EYFS groups will do it as a part of a game called 'blast off with Buzz Lightyear'...each child will count down from 5 to 0 with a poster of Buzz Lightyear while staff discretely take the measure. If we assess that a child is taken ill (non-COVID) we will contact you in the normal way and ask them to be collected. If children present with COVID symptoms, we will sit the child in the 'pod' area near the Community Room with a member of staff to supervise and support at a safe distance. Parents will be contacted to collected as soon as possible. Please make sure we have the correct contact details at all times. The new 'Track and Trace' system is now in place so we will follow the advice of the contact tracing team and expect anyone contacted to self-isolate for 14 days.</p> <p>If there are any confirmed cases of Covid-19 (staff/pupils/parents), then the current self-isolating rules will apply to the individuals involved and their families. If this situation arises, this may lead to the temporary closure of an area of the school, or potentially a whole school closure, depending on the level of exposure. The entire bubble would be asked to self-isolate for 14 days.</p> <p>The Government has announced that anyone with symptoms of coronavirus is now eligible to book a test (this now includes school-age children), ahead of the rollout of the test and trace service. Anyone experiencing a new, continuous cough; high temperature; or a loss of, or change, in their normal sense of smell or taste (anosmia) can book a test. This can be done via the following link: https://www.nhs.uk/conditions/coronavirus-covid-19/</p>
<p>9.What does my child need to bring? Can my Y6 child walk to school and home alone? Can they bring a phone for the journey if they are Y6?</p>	<p>Please send a clean, sealed healthy snack (fruit preferably) and a clean, named water bottle. Children will not use their peg or the cloakrooms for any storage purposes. Children in Y1-Y6 (even those accessing emergency provision) require a pencil case with coloured pencils, pen, pencil, sharpener, rubber, ruler, etc). This will stay in school at all times. Children will have their own box for their belongings and their own space. In EYFS some equipment will be used more carefully and cleaned more regularly. All iPads or large resources will be cleaned after each use. Y6 children can walk to school and back if they commit to social distancing and they must have permission in school to do so too (existing permission pre-COVID will apply unless we hear differently from parents). Y6 pupils can bring a mobile phone but they must turn it off immediately when they arrive at school and keep it in their box. Images and clips should not be taken or posted on social media of any aspect of the journey to or from school or during their time in school. There will be no crossing patrol.</p>
<p>10.How will the school keep my child in a 'bubble?' Will it always be like this?</p>	<p>Social distancing is applied to all desks in Y1-6 classrooms. Children are between 1.5m and 2m squared area away from each other. Staff will promote social distancing but we know that children will need to access toilets or sink areas and may encroach. Staggered arrivals, departures, break times and lunch times will ensure that bubbles don't mix. Y1 toilets will be separated for each bubble to use exclusively and emergency group and Y6 toilets will be used as boys and girls due to the developing age/sensitivity of the children but there will be a system to see if a toilet area is already in use. We will monitor all aspects of the new provision and following updated guidance and medical/scientific advice we will adapt weekly to develop towards a more normal school experience- assuming it is safe to do so. Our gradual extension of numbers of pupils and staff will allow us to build confidence in our approach and gradually introduce additional features and, hopefully, some aspects of a 'normal' school day over the coming weeks and months.</p>
<p>11.Will policies like attendance and behaviour be changed? Will my child receive any additional support?</p>	<p>Attendance is not compulsory but it is advised. Home learning will continue for all pupils for the foreseeable future. Parents must decide if their child is safe to return to school but we have been open and transparent about our plans and risk assessments to help you to feel confident in our approach. Attendance rates will not be held to account. Please contact us if your child is not attending on any given day, if we are expecting them in school. Our behaviour policy will not be changing but we do have additional training, pastoral support and resources should any children struggle to adjust to the new provision. We will contact parents if your child struggles to settle or if we have any concerns.</p>
<p>12.What will the curriculum look like? Will children have assemblies?</p>	<p>Lots of resources- like the computer suite, shared books, soft furnishings and toys that are hard to clean have been removed in-line with the guidance. Pupils will receive some Literacy and maths each day as well as some physical and wellbeing learning. Lots of art and creative as well as talk and social aspects of learning will be central to our provision. A daily assembly (20 minutes, led by Mr McClure) will be done via Zoom each day with the key content also shared on Twitter for home learners.</p>
<p>13.Will staff use PPE? Can children use PPE?</p>	<p>Children are allowed to bring their own tissues or hand gel (please mark them clearly with your child's name) but children do not require PPE. Staff have been provided with basic PPE for first aid, supporting meal times and cleaning but most staff do not wish to use PPE. We have everything that is required should a situation arise where the PPE could protect our staff. We will contact parents should a child require intimate care.</p>
<p>14.How else will school keep the children safe?</p>	<p>All staff will be fully trained before we welcome back more pupils. Additional cleaning routines at mid-morning, lunch, mid-afternoon and a deep clean after school, a weekly staff briefing, weekly fire plans and a drill whenever we introduce new groups of children, additional training for all staff as the science and medical advice develops. Lots of initial learning about staying safe and posters/displays around school. Sharing our risk assessment with parents, unions and the Local Authority by the end of May. If you feel that we have missed something please do get in touch, we really do want to keep your children and our staff as safe as possible. If staff have symptoms they will self-isolate, take a test ASAP and we will protect their bubble.</p>

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Pupil Information Sheet

Please go through the parent letter with your child(ren) mentioning any key information (in blue on the letter). We also include these pictures (below) with captions to help children to understand what school will be like and how it has changed. If you require any further information or images to help children- especially the younger children or those with additional needs, we can help!

Who will the staff be in my bubble? Staffing will be consistent to keep bubbles closed. Office staff and the Headteacher will keep a safe distance so that they can support all staff, pupils and families from a safe distance. All other staff will stay with their groups all day.

RAINBOW Group Nursery: Mrs Exley, Mrs Armitage, Mrs Kelly

Red Reception- Mrs Honey/Mrs Parr (Monday-Weds and Weds to Friday), Mrs Northrop, Mr France (full time volunteer until July), Mrs Whittford (SMSA)

Orange Year 1- Y1 classroom bubble: Mrs Evans, Mrs Lowe and Mrs Hamilton (SMSA)

Yellow Year 1- Y2 classroom bubble: Mrs Royston, Mrs Gale

Green Emergency Group 1- EYFS and KS1: Mrs Fearn, Mr Venus and Mrs Slack

Blue Emergency Group 2- KS2: Miss Alderson, Mrs Akrill and Mrs Beaumont (SMSA)

Indigo Year 6- Y5 classroom bubble: Mrs Wildsmith/Mrs Henstock (Monday-Weds and Weds to Friday), Mrs Beresford and Mrs Andrews (SMSA)

Violet Year 6- Y6 classroom bubble: Mrs Mayston, Ms Heely and Mrs Kent

Finance and Admin: Miss Chapman, Mrs Ridgwick (both school office based) and Mrs Haigh/Mrs Dickinson

Home Learning: Mrs Andrew, Mrs Tomlinson, Mrs Coulton and Mrs Cliffe

So, what might look different?

Image set 1: Learning environment. A new classroom layout in Y1 to Y6 classrooms. You will have your own workstation and individual storage boxes. It is really important that you only touch your own belongings and that you keep a safe distance when you can. Remember to wash your hands regularly and ask staff to keep items cleaned that you have used that might be used by someone else, e.g. an iPad.

Image set 2: Corridors and displays. The corridors have been cleared and new displays are in classrooms and common areas to encourage you to stay safe. They have key message and reminders. A one way system is at the front of school and should be used when we leave too.

Image set 3: Personal Protection Equipment (PPE). If you have been to the shop with your parent(s) during 'lockdown' you may have seen people with face shields, face masks, gloves, aprons, etc. Our staff have all of the equipment they might need but we would only use when necessary. If you cut your knee on the playground, have a nose bleed or feel sick, staff may use PPE to make sure that they, and you, are safe. You will be able to see them and recognise them at all times and you will be helped and supported by someone from your bubble OR a senior member of staff. We also include a picture of the thermo-gun that we will use to take temperatures.

Will I see my friend in the other bubble?

Our school now has a zoom account and Microsoft Teams so we can talk between the two classrooms in Y1 and Y6 when you know your good friend(s) is/are just next door! We also hope that, in time, we can start to build bigger groups when it is safe to do so.

Image Set 1: Class 1 and a KS2 set up. EYFS will be adapted next week and we will share pictures of our provision and how we have adapted it! Emergency provision group one will have a mix of formal and EYFS style provision.



Every child Y1-6 will have their own box of resources to access which can be supplemented with their own pencil case and water bottle, etc. Coat pegs will not be used. Everything should be kept together. Where red tape is seen these resources cannot be accessed by children.



Image Set 2: Examples of the cleared corridors and new displays.

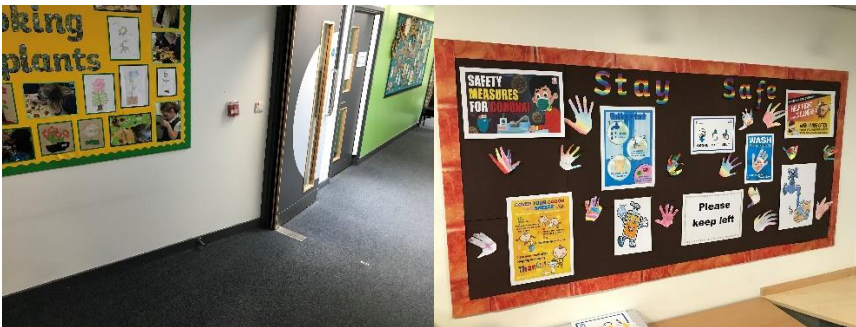


Image Set 3: Personal Protection Equipment. Face mask and face shield example shown. Temperature gun.

