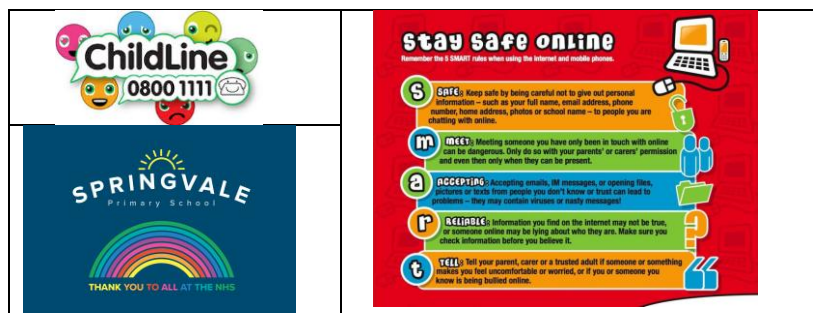


SPRINGVALE PRIMARY SCHOOL

01226 760930

Headteacher: Mr L McClure
l.mcclure@springvaleprimary.org
www.springvaleprimary.org
@SpringvalePS



Friday 22nd May 2020

School based offer- extension plan

Dear families,

Thank you for your patience regarding our planned offer to pupils from Monday 1st June 2020. Please note that this letter sits alongside the letter dated Tuesday 19th May titled 'extension of school based provision' which has been emailed out again alongside this update. Please note that this offer has been agreed/approved by SLT and all staff and then ratified by the Full Governing Body on 21/05/20. It is however, conditional on the anticipated Government announcement on the extension of provision in schools (which is due to take place on 28 May 2020) and any further information and guidance issued by the government between now and 1st June 2020.

Our suggested plan for the weeks ahead is bulleted below, please note that these plans are still subject to final clearance by the Government, the Local Authority and our leadership team/Governing Body who will be monitoring conditions and local health data on a daily basis. The Headteacher will risk assess the safety of the projected provision every day and contact families if any changes need to be made as soon as possible. **We reserve the right to remove this offer at any time in the interests of safety and wellbeing and revert to our current emergency provision, assuming this is safe to do so.**

- In-line with the guidance, the scientific and medical evidence that underpins this guidance and our own thorough risk assessment we must be clear that all children accessing school **must be dropped off and collected by their own parent/carer**. The bubbles in school will not exceed 15 people and, outside of this, children must only mix in their household. This means that we cannot offer our provision alongside another childcare/wrap-around provider from 1st June. We understand that this may create a challenge for some parents- it does for myself and many of our own staff- but we have to follow the science and the medical advice to the letter. Our focus must be on making school as safe as possible and not convenience or flexibility.
- The start and end of each group's day will be slightly different to allow a staggered approach which minimises congregation around school. Exact timings to follow and families with more than one pupil to have clear timings for a family arrival. (see timings on page)
- Part time nursery places would mean that school has to manage four or five periods of the day with entry/exit strategies, for this reason our planning will be based around children accessing nursery less often but for full days- this will help our soon-to-be-F2 children prepare for next year too. This means that their entitlement of hours is fulfilled but in blocks. 30 hour provision will be offered where required and available.
- Room allocation- some guidance states that nursery and reception places should be prioritised but to allow all EYFS applications to return they would fill almost every classroom in school. This would close our doors to other crucial year groups and mean that children were in unfamiliar and inappropriate spaces to learn- enormous chairs and tables, staff they do not know, inappropriate resources for example. With this in mind, the room allocation is planned as follows:
 - EYFS children to access their normal Nursery or Reception class and the outdoor area.
 - Y1 children will access Y1 and Y2 classrooms working in 2 separate bubbles.
 - The emergency group will access the Y3 and Y4 classrooms in two controlled bubbles.
 - The Y6 group would access the Y5 and Y6 classrooms in 2 separate bubbles.
- Children would have specific toilets and sinks, etc to use. There are many adaptations regarding equipment, additional cleaning routines, timings of the day, access, etc but we will save those for a separate pair of letters which will be shared early next week- one written for parents and one for children which will include pictures to prepare children for the way that school will look and how things will have changed.
- For emergency provision for key workers, parents would need to email me weekly, by Friday lunchtime, to plan for the week ahead noting the strict drop off and arrival times.
- Children who are booked in but cannot attend for any reason should report their absence in the usual way. If the absence is COVID related- either due to them or a family member in your household falling ill- please contact Mr McClure urgently.

Suggested Solution:

Week 1: Monday 1st June to Friday 5th June

Monday 1st June- critical worker and vulnerable group only. This allows all staff to have training and safety briefings with all of the latest guidance and advice. New routines and equipment trialled and staff assessed/supported to be ready for the new policies in place. Updated fire plan shared.

Tuesday 2nd June- reopen to Y6 (all applicants can attend) Groupings on a letter by 30/05

Thursday 4th June- reopen to Y1 (all applicants can attend) Groupings on a letter by 02/06

Y6 and Y1 return in full but split into two equal groups with a teacher and teaching assistant with each group (where possible). The year group teacher would plan for both groups but they cannot teach both groups due to the need for controlled bubbles. Groups would be decided by staff and we would try to factor in at least one close friend for social reasons but with so many complications we will not be able to dedicate time to this being perfect for all pupils. Bubbles will remain isolated at breaks and lunch. EYFS pupils with an emergency need can access our emergency group but only where it absolutely necessary to do so and noting that this would then become their ongoing group for the foreseeable. The weekly bubble groups will allow for deep cleaning routines between groups access provision. Additional mid-morning, lunchtime and mid-afternoon cleans have been procured at significant cost to school.

Week 2: Monday 8th June to Friday 12th June

All Y6, Y1 provided for as per previous week. Reception/Nursery A-L family name return. EYFS pupils all begin a week on, week off 30 hour offer only. A-L surnames (for co-ordination with families who have children in both EYFS groups) in this week. Emergency provision available for those that have to work and have no other option, please contact us if this is the case. In the interests of staff and pupil safety this offer must not be abused.

Week 3: Monday 15th June to Friday 19th June

All Y6, Y1 provided for as per previous week. Reception/Nursery M-Z family name return. EYFS pupils continue the week on, week off 30 hour offer only. M-Z surnames (for co-ordination with families who have children in both EYFS groups) in this week. Emergency provision available for those that have to work and have no other option, please contact us if this is the case, again where absolutely required.

This pattern would then continue, assuming that it was safe to do so and it was working well for all pupils, families and staff. Nursery parents can get in to the pattern of one week full time and one week off, again with some home learning to support (see below). As you will note from the allocations of rooms mentioned above, this would mean that all safe spaces in school would be utilised already so we will wait and see how the Government envisage a safe return for the whole school within a further calendar month. **I feel that the offer above is sensible, safe and fair and it also allows us to carefully monitor safety in the first week as numbers grow.** Developing an EYFS offer with the removal of so many resources and practices that make up our existing offer, with high demand also, is not going to be easy. The suggestions above also offer a genuine emergency provision for those in need too but this must not be abused, as previously stated.

Home Learning: We will continue to provide high quality home learning projects for all year groups to support those not in school at any age. As they have previously, the projects will have a weekly theme and they will be emailed out each weekend and added online. There will be less additional resources and challenges, and we will sadly have to curtail the daily bedtime story, assembly and quiz features on Twitter upon reopening as the challenges of a safe return will be all consuming for teachers and leaders. Mrs Andrew and Mrs Tomlinson, our fabulous PPA teachers, will work remotely on these projects and they are available (on their working days) for support and guidance should parents need it. If you need any support, please just email us and we will send it on to be actioned as soon as possible. They may also call home from time to time to check on you and to ensure that any needs or support you have are being met.

Separated Families: Please note that, whilst this is not stipulated in the guidance, I feel strongly that I would like the express, prior permission of both parents in a separated family to allow a child to access to our adapted provision. Please email me if this is the case to avoid us trying to contact you separately. Stay safe everyone and thank you for your continued outstanding support.

Kind Regards

Mr L McClure

Mrs K Thorogood

Headteacher

Chair of Governors

Please note clarification of the offer below

Please note that in terms of safety and keeping our groups in their allotted bubbles we have to stress the following:

- **Children who access the emergency provision (e.g. those in Y2-5 who are deemed as vulnerable, have key worker parents or are in F2 or F1 but require more than we can currently offer) must stay in that group whenever they are in school.**
- **Children who access school must be dropped off and collected by a parent. A home school agreement (this will be shared next week alongside more information) must be signed prior to your child's first day and it must be adhered to whilst the current guidance/provision are in place. Children must not mix, at any time, outside of their allotted bubble, their own household and the restrictions of the time as set by the Government.**

Recap of the school offer, should the Government deem it safe to extend provision from 1st June:

Pupils in school in week 1 (1st to 5th June):

- Emergency pupils in 2 groups, 2 rooms from Monday 1st June
- All Y6 in 2 groups, 2 rooms from Tuesday 2nd June
- All Y1 in 2 groups, 2 rooms from Thursday 4th June

Pupils in school in week 2 (8th to 12th June):

- All emergency pupils, Y1 and Y6 in split across 2 rooms per group
- F2 surname A-L in EYFS classroom and outdoor area
- Nursery pupils full time offer to surname A-L plus 30 hour pupils offer in Nursery and outdoor area

Pupils in school in week 3 (15th to 19th June):

- All emergency pupils, Y1 and Y6 in split across 2 rooms per group
- F2 surname M-Z in EYFS classroom and outdoor area
- Nursery pupils full time offer to surname M-Z plus 30 hour pupils offer in Nursery and outdoor area

Please contact Mr McClure via email to discuss your circumstances where required or for any emergency provision support outside of what is being offered already on the dates above to the stated year groups and families.

Any communication should be as soon as possible to support appropriate planning for leaders and teachers. Final plans will be shared with staff by Thursday 28th May 2020 so we would like to have numbers and plan finalised by then.

Timings:

8.40 and 3.30pm Emergency Provision

8.50 and 2.50pm Y6

9.00 and 3.00pm F2 Reception

9.10 and 3.10pm Y1

9.20 and 3.20pm F1 Nursery

If you have more than one child, please email us for a specific time slot.

We hope that by setting out our plans and timings now this can allow parents to work with employers to co-ordinate facilitating this plan. Please contact us with any specific queries.