



PLAYLEARNACHIEVETOGETHER

# Policy:

## Online Safety

Approved by the governing body on.....

**Play together, learn together, achieve together.**

# SPRINGVALE PRIMARY SCHOOL

## Online Safety Policy



### A Introduction

This policy was created after a period of consultation with relevant stakeholders within school. It has been formally adopted by governors and reflects our approach at Springvale Primary School.

### B Aims and Principles

The policy is underpinned by the central aims of Springvale Primary and values held by the school community:

### C Aims of the school

- Springvale is committed to promoting high standards of academic achievement for all learners in all subjects.
- As a school we will continue to develop and instil key life skills and values in our pupils.
- We will encourage positive relationships and communications between home, our community and the wider world.

In particular, Springvale School has an inclusive approach to our provision. Our aim is always to involve all our children and stakeholders in all areas of the curriculum and school life. In accordance with our **Disability Equality Scheme** we recognise that this may mean making special adaptations or arrangements from time to time for children with specific disabilities. We welcome the involvement of disabled adults in all areas of school life.

### D Introduction

This document is a statement of the aims, principals and strategies for the safe use of the ICT facilities at Springvale Primary School and to set out our proposed teaching of Online Safety using technology at home and/or out of school (e.g. personal devices) as part of our Computing Policy. The school uses many resources from [www.thinkuknow.co.uk](http://www.thinkuknow.co.uk) to support staff, pupil and parents to keep up with the latest guidance and advice.

## **E Background**

The school aims to provide a safe place in which our pupils learn to take a full part in society and learn to handle the risks and responsibilities inherent in adult life. As part of this and to achieve these aims teachers need to create the right balance between protecting pupils, securing ICT systems and improving access to systems and the internet.

The internet is a valuable resource that can raise educational standards by offering both pupils and teachers opportunities to search for information from a very wide range of sources based throughout the world. However it is essential that the internet facility be used in a safe manner, avoiding a number of potential dangers.

The school believes that the benefits to pupils from access to information resources and increased opportunities for collaboration exceed the disadvantages. The Local Authority and school have taken every possible precaution to protect pupils from unsuitable sites by giving pupils access to only resources found to be appropriate and secure. This means that when a child logs onto the school network, they only have access to internet sites which have been 'vetted' and identified as suitable.

## **F Provision**

Children in the Early Years Foundation Stage (EYFS) and Key Stage 1 (KS1) are made aware of the school rules in place to keep children safe whilst using ICT. Parents are also informed of these via a letter in the New Entrant Parent Pack. KS1 children take part in whole school assemblies in which these rules are explained and re-visited. The Key Stage 2 curriculum provides Online Safety sessions to enable children to make informed decisions about their use of ICT. Ultimately parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using information sources outside the school premises. To this end, the school expects all families to sign the school's Online Safety Agreement.

### **G Pupil rules for internet use**

The school has accepted the Stay Safe Online rules (see Appendix A) for ICT use by any stakeholder. These rules are visible alongside every ICT resource in school and are kept under constant review.

Our Family Online Safety Agreement, which is reviewed and signed annually by parents and pupils from F2 to Y6 is seen Appendix B.

All users will be provided with a user name and complex, personal password.

### **H Sanctions**

Governors, teachers, pupils, students and all other users are required to follow all the conditions laid down in this policy. Any breach of these conditions may lead to withdrawal of the user's access to the school's network and in some instances this could lead to criminal prosecution. In the case of employees, any breach may also be considered a breach of the employee's conditions of service, which could lead to disciplinary action.

All users understand that if they break any of the rules they can be temporarily or permanently suspended from using the school's ICT resources. Additional action may be taken in line with the school's Family Online Safety Agreement. When appropriate, police or local authorities may be involved.

### **I Incident Management Process**

The school will follow the process dictated by the local authority for incident management. All adults working within school have read, signed and accepted the guidance given on Online Safety in this policy.

## Appendix A- Stay Safe Online Poster



## Appendix B

Family Online Safety Agreement (see pages 6 and 7)