

**Barnsley Music Service**  
**KS2 Whole Class Instrument Responsibility Form**  
**STRINGS and GUITAR/UKULELE**

**This section to be completed by Parent/Carer:**

Name of Pupil		School	
Male/Female		Date of Birth	
Parent/Guardian		Ethnic Group	
Address			
Daytime Tel No		Evening Tel No	

**This section to be completed by Music Service staff**

Instrument		Owner	
Make		Stock No.	
Condition		Music Service Tutor	

All instruments on loan from Barnsley Music Service should be cared for and maintained in accordance with the guidelines set out below.

- To avoid damage, always keep the instrument and bow in its case when not in use.
- When placing the bow in the case, make sure that the hair is loosened so that the tension is removed from the arch of the stick. When preparing to use the bow, make sure not to tighten the hair too much. It should never be so tight that the bows inward arch is totally eliminated
- Keep the instrument out of excessively dry or damp areas and away from radiators.
- Please do not attempt to tune the instrument using the tuning pegs.

Damage or loss caused by misuse or neglect is the responsibility of the hirer and should be reported to Barnsley Music Service as soon as it occurs. Instruments should be returned to Barnsley Music Service via the instrumental music tutors at the end of the loan period.

Please tick if you **do not** wish photographs or videos of your son/daughter to be used in press, publicity or training materials.

**Signature of Parent/Guardian .....** **Date .....**

