



## Coronavirus (Covid-19): Springvale Risk Assessment 2021/22

Springvale takes its responsibilities to students, staff, visitors and the local community, extremely seriously. The wellbeing, health and safety of our community has been central to our planning. This Risk Assessment explains the actions our school leaders should take to reduce the risk of transmission of coronavirus (COVID-19) in our school. The Risk Assessment includes public health advice, endorsed by Public Health England (PHE).

### Overview

In accordance with the [DFE Schools COVID-19 operational guidance](#), the Risk Assessment outlines the measures to be in place in our Schools from September 2021, unless an outbreak should occur – (see Springvale Outbreak Management Plan)

As COVID-19 becomes a virus that we learn to live with, there is now a need to reduce the disruption to children and young people's education - particularly given that the direct clinical risks to children are deemed to be extremely low.

Our priority is to deliver face-to-face, high quality education to all pupils. The evidence is clear that being out of education causes significant harm to educational attainment, life chances as well as physical and mental health. Our school is aware of the legal responsibilities of providers in taking steps to reopen. Springvale Primary has a duty of care towards staff, students and visitors, including under the Health and Safety at Work etc. Act 1974 and the Equality Act 2010. Our school will continue to comply with those obligations.

Risk Assessment Version Tracker		
Version 1- September 2021	Approved 14/7/21	Approved by SLT/KT/DC (GB Chair and H/S Rep)
Version 2- review after 2 weeks back	Approved 12/09/21	Approved by SLT/KT/DC (GB Chair and H/S Rep)
Version 3- review at half term	Approved 12/11/21	Approved by SLT/KT/DC (GB Chair and H/S Rep)
Version 4- Omicron updates	Approved 10/12/21	Approved by SLT/KT/DC (GB Chair and H/S Rep)
Version 5- January updates	Approved 09/01/2022	Approved by SLT/KT/DC (GB Chair and H/S Rep)
Version 6- half-term updates	Approved 28/02/2022	Approved by SLT/KT/DC (GB Chair and H/S Rep)
Version 7- clarification on return dates	Approved 21/03/2022	Approved by SLT/KT/DC (GB Chair and H/S Rep)
Version 8- Summer Term return	Approved 28/04/2022	Approved by SLT/KT/DC (GB Chair and H/S Rep)

## Control Measures that are in place across Springvale Primary School

	Active Arrangements	Plans in school	Person (s) Responsible
1	<b>Mixing and Bubbles</b>	<p>We will no longer recommend that it is necessary to keep children in consistent groups ('bubbles') as standard.</p> <p>The Springvale Outbreak Management Plan covers the possibility that it may become necessary to reintroduce 'bubbles' for a temporary period, to reduce mixing between groups. Any decision to recommend the reintroduction of 'bubbles' will not be taken lightly and we would take account of the detrimental impact they can have on the delivery of education. Bubbles will be reintroduced where we have concerns about case numbers in school or against medical/public health advice linked to new variants. The Headteacher, leadership team and GB will review the need for bubbles or reduced social contacts on a daily basis based on the latest case numbers and patterns in school.</p>	HT GB Staff
2	<b>Tracing close contacts and isolation</b>	<p>Tracing contacts and isolation for contacts are now no longer required. When someone has symptoms they should stay away from school and they should take a test. When someone has a positive test they should self-isolate, even though this is no longer a legal requirement, until they have isolated for 3 full days (after the first day of symptoms or a positive results on a Lateral Flow Test) and they have no concerns about a high temperature.</p> <p>Example for parents explained:  <b>COVID and Remote Learning Guidance:</b> Below are some of the key changes from the most recent DfE guidance for schools in bullet points. With these changes in mind we will now follow our adjusted Risk Assessment and Outbreak Management Plans (see online and attached to the weekly email with this newsletter attached). We also attach our latest Remote Learning Policy. The Learning Log should be used for the first day of absence (whether this is day zero or one) but staff will send work to pupils who are absent for COVID reasons only (not generally ill or on holiday) that mirrors the work being covered in class for the other days. Parents must inform the school office ASAP if they require work for their child, providing photographic evidence of the positive lateral flow test where this is possible (and not at any extra cost to the family). Please note that the work sent home must be completed and returned to school when the child is well enough to attend.</p> <ul style="list-style-type: none"> <li>• There is no longer an expectation on pupils or staff to routinely test.</li> <li>• For children and young people aged 18 and under who test positive for COVID-19 it is advised for them to isolate for three days.</li> <li>• For adults who test positive it is advised that they should stay at home and avoid contact with others for five days.</li> <li>• There is no longer a requirement for outbreak reporting to the Department of Education or the Local Authority.</li> </ul> <p>To clarify, children can now return after the third day of isolation as long as they are well enough to do so</p>	SLT/GB  Families

		<p>and they do not have a high temperature. The rules on 'day zero' remain as per the example given below.</p> <p><b>e.g. Start with symptoms or test positive for COVID on Monday</b>  <b>Day 1- absent from school- Tuesday</b>  <b>Day 2- absent from school- Wednesday</b>  <b>Day 3- absent from school- Thursday</b>  <b>Day 4- return to school (if well enough and no concerns about temperature) Friday</b></p> <p>The same is true of staff/adults in school but after 5 full days (they would be 'free' from the Sunday using the example above). Please note that children do not need a negative test to return. COVID will affect a child's attendance and any children with attendance below 90% for the school year would still be classed as persistently absent which is referred to our Education Welfare Officer, Mr Buckle as standard as per school procedures. We do log where pupils have been absent with COVID and have been well enough to complete school work as this means that their education is not missed. While we cannot award an attendance mark this clearly represents the best endeavours of the family and school to learn if the child is well enough to do so!</p>	
3	<b>Face coverings</b>	<p>Face coverings are not advised for pupils, staff, visitors or parents. Should a visitor, parent or member of staff choose to wear a face covering in common areas or corridors, then that is their personal choice to do so. Face shields or Perspex screens can be used to further protect staff during learning time where requested. <b>We will monitor case rates and review this part of the policy throughout the year.</b></p> <p>The Springvale Outbreak Management Plan covers the possibility that it may become necessary to reintroduce face coverings for a temporary period in communal areas, etc.</p>	HT GB Staff
4	<b>Stepping measures up and down</b>	<p>The Springvale Outbreak Management Plan outlines how we would operate if there was an outbreak in a school or in the locality. This plan will be reviewed regularly. Things like class bubbles, playtimes and assemblies will be reviewed in-line with cases. Indoor events for class mixing and parents visiting will be limited significantly as these present the greatest risk of an outbreak.</p>	HT GB
<b>Control Measures</b>			
<b>Ensure good hygiene for everyone</b>			
1	<b>Hand Hygiene</b>	<p>We will continue to promote frequent and thorough hand cleaning, using soap and water or hand sanitizer, especially when entering the school/classroom environment.</p>	HT Staff
2	<b>Respiratory Hygiene</b>	<p>We will continue to promote the 'catch it, bin it, kill it' approach.</p>	HT Staff
3	<b>Use of personal protective equipment (PPE)</b>	<p>The use of PPE is no longer required beyond what staff would use for their normal work (nappy changing or first aid etc). PPE is still readily available. Staff can choose to wear masks or protective Perspex screening.</p>	HT HK

<b>Cleaning regimes</b>			
<b>4</b>	<b>Maintain appropriate cleaning regimes, using standard products such as detergents</b>	An appropriate cleaning schedule will be in place to ensure regular cleaning of areas and equipment with a focus on frequently touched surfaces.	HT GB Engie KH//KHTB
<b>Ventilation</b>			
<b>5</b>	<b>Keep occupied spaces well ventilated</b>	<p>When the school is in operation, it is important to ensure it is well ventilated and that a comfortable teaching environment is maintained.</p> <p>Opening external windows will be considered (weather and temperature dependent) alongside the opening of internal doors to assist with the throughput of air. CO2 monitors may be placed in rooms with only mechanical ventilation.</p>	HT GB KH
<b>Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19</b>			
<b>6</b>	<b>When an individual develops COVID-19 symptoms or has a positive test</b>	<p>Pupils, staff and other adults should follow public health advice on when to self-isolate and what to do. They should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home.</p> <p>Anyone in school who develops COVID-19 symptoms, however mild, will be sent home and they should follow public health advice.</p> <p>If a pupil is awaiting collection, they should be left in the pod on their own, if possible and safe to do so. Younger pupils (EYFS and KS1 will be supervised from a safe distance) Appropriate PPE should also be used if close contact is necessary. Any rooms they use should be cleaned after they have left.</p>	HT GB Staff
<b>7</b>	<b>Asymptomatic testing</b>	This is no longer required.	N/A
<b>8</b>	<b>PCR tests</b>	If you develop symptoms and do not have access to a LFT or the LFT is negative and your symptoms persist, you should book in and take a PCR test. Whilst awaiting the PCR result, the individual should continue to self-isolate.	Staff Families
<b>Other considerations</b>			
<b>9</b>	<b>Clinical Extremely Vulnerable Children</b>	All CEV children and young people should attend their education setting unless they are one of the very small number of children and young people under paediatric or other specialist care who have been	HT GB

		advised by their GP or clinician not to attend. All pupils and staff in this category will be risk assessed against developing new variants and their personal medical circumstances.	Staff
10	<b>Admitting Children into school who show symptoms</b>	<p>In most cases, parents and carers will agree that a pupil with symptoms should not attend the school, given the potential risk to others.</p> <p>If a parent or carer insists on a pupil attending your school, you can take the decision to refuse the pupil in line with the latest COVID guidance from the Government if, in your reasonable judgement, it is necessary to protect other pupils and staff from possible infection with COVID-19.</p>	HT GB Staff Families
11	<b>Attendance</b>	<p>School attendance is mandatory for all pupils of compulsory school age and it is priority to ensure that as many children as possible regularly attend school.</p> <p>Where they are unable to attend because of COVID-19 they should be recorded as code I (illness).</p>	HT GB Staff Families
12	<b>Travel and quarantine</b>	<p>Parents travelling abroad should bear in mind the impact on their child's education which may result from any requirement to quarantine or isolate upon return. Staff members who book holidays where they cannot work due to quarantine rules will not be paid for the period of quarantine.</p> <p>This part of our risk assessment will be regularly reviewed in line with Government guidance.</p>	HT GB Staff Families
13	<b>Remote Education</b>	<p>If a child is isolating because they have tested positive but are fit and well, then school should continue to deliver remote education. See the school's updated Remote Learning Policy.</p> <p>The remote education provided should be equivalent in length to the core teaching pupils would receive in school and it will include daily core learning of reading, writing and maths activities that are suitable for the child. This will be provided to children who are well enough to learn from home but not allowed into school due to isolation. The work must be requested by parents as soon as possible and the work should be returned.</p>	HT GB Staff Families
14	<b>Education Recovery</b>	The school has a plan in place in regards to ensure children catch up on their missed education during the pandemic. This will be delivered by all teachers with additional support from the school's addition provision plans- for example addition reading or maths boosting.	HT SLT GB Staff
15	<b>Pupil Well-being and support</b>	We are aware that some children will be experiencing a variety of emotions in response to their own experiences of COVID, such as anxiety, stress, low mood, bereavement and we have robust measures in place to allow them access to the support that they need	HT GB Staff AK SP
16	<b>School Workforce</b>	Clinically extremely vulnerable (CEV) people are no longer advised to shield but may wish to take extra precautions to protect themselves and to follow the practical steps set out in the CEV guidance to minimise their risk of exposure to the virus. Leaders will regularly review the guidance relating to CEV adults in school and ensure that leaders are making all adjustments required to support these staff. The	HT GB

		Springvale Outbreak Management Plan outlines how we would manage those staff members if an outbreak occurred.	
17	<b>School Meals</b>	<p>School will continue to provide a free school meals for those pupils who are eligible for benefits related free school meals and are learning at home during term time. This can be done through a food hamper or a local supermarket voucher- whichever is preferred by the family in question.</p> <p>Where catering staff are affected by COVID cases we will work with the catering provider, ISS, to offer the best possible menu that we can and we will also attempt to provide a hot meal option to all pupils.</p>	HT ECh/CR
18	<b>Education Visits</b>	The School has LA insurance in the eventuality a residential visit is cancelled that is COVID Related. When booking a school visit staff should always enquire about the facilities procedures for refunds, rescheduling and cancellation, etc. Full and thorough risk assessments in relation to all educational visits will be in place and any public health advice, such as hygiene and ventilation requirements, will be included as part of any risk assessments. The Springvale Outbreak Management Plan outlines how we would manage Educational Visits should an outbreak occur. Pupils can now mix to attend school visits and reward/sporting events.	HT GB ECh
19	<b>Additional relaxations on 2020/21 measures</b>	<p>Water bottles can now stay in school. They are rinsed daily and refilled. We advise that they go home each Friday for a wash at home and returned on a Monday. The previous water bottle policy has been removed and new bottles will not be routinely purchased for children without a bottle. Drinking cups and fresh water are back on the dining tables and available for all children, for this reason children do not require a drink with their packed lunch, although they can still bring one as long as it is healthy.</p> <p>Baking projects are now accepted in school as part of homework projects, extra-curricular work and birthday treats (however this must be in-line with our Healthy Eating Statement). In terms of baking projects, we would urge good hygiene and using clear, plastic tubs for bringing in to school.</p> <p>Young leaders have returned to school so that Y5/6 pupils can develop their independence and leadership skills. Young leaders will wash hands thoroughly and regularly before supporting any other class.</p>	HT GB Staff Families
20	<b>New variants of COVID- how to deal with infection control</b>	<p>The school will keep families up to date with regular communication about any changes to guidance.</p> <p>Further actions for educational settings may be advised by a local Incident Management Team (IMT) investigating a suspected or confirmed case of new variants of COVID-19.</p>	HT SLT GB Staff

Schools will continue to have a role in working with health protection teams in the case of a local outbreak. If there is a substantial increase in the number of positive cases in a setting (see [Stepping measures up and down](#) section for more information) or if central government offers the area an enhanced response package, a director of public health might advise a setting to temporarily reintroduce some control measures. These will be introduced where required and risk assessed on a case-by-case basis.

- Clean hands thoroughly more often than usual. Coronavirus (COVID-19) is an easy virus to kill when it is on skin. This can be done with soap and running water or hand sanitiser. Schools must ensure that pupils clean their hands regularly, including when they arrive at school, when they return from breaks, when they change rooms and before and after eating. Regular and thorough hand cleaning is going to be needed for the foreseeable future
- School to have sufficient hand washing or hand sanitiser 'stations' available so that all pupils and staff can clean their hands regularly.
- Supervision of hand sanitiser use given risks around ingestion. Small children and pupils with complex needs should continue to be helped to clean their hands properly. Skin friendly skin cleaning wipes can be used as an alternative.
- Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach.
- As with hand cleaning, schools must ensure younger children and those with complex needs are helped to get this right, and all pupils understand that this is now part of how school operates. Some pupils with complex needs will struggle to maintain as good respiratory hygiene as their peers, for example those who spit uncontrollably or use saliva as a sensory stimulant. This should be considered in risk assessments in order to support these pupils and the staff working with them.
- Introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach.
- School to put in place a cleaning schedule that ensures cleaning is generally enhanced and includes:
  - frequently touched surfaces being cleaned more often than normal

*Note: different groups don't need to be allocated their own toilet blocks, but toilets will need to be cleaned regularly and pupils must be encouraged to clean their hands thoroughly after using the toilet.*

21	<b>Assessing staff levels</b>	A daily assessment of pupil and staff levels will be conducted by senior leaders. Where leaders feel that the staff cannot ensure the safety and supervision of a cohort or cohorts, the very difficult decision may be taken to move learning online for a short period of time. This decision will be a last resort, after all appropriate staffing solutions have been explored. Where this decision is take, our Remote Education Policy will be applied and parents/carers will receive daily communication about a return to face-to-face education as soon as possible.	
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