

**SPRINGVALE PRIMARY
SCHOOL**

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APPLICATION FOR PUPIL LEAVE OF ABSENCE FROM SCHOOL FOR PARENTAL HOLIDAY

In line with the Pyramid and Penistone Grammar School, the Governors of Springvale Primary School will not authorise any holidays unless under exceptional circumstances.

The attendance target agreed between Springvale Primary School and the LA of 97.5% per pupil has been submitted to the DFE.

Full name of child/ren _____

_____ Class(es) _____

Address _____

Reason for application: _____

Dates: _____

Full name of parent/carers _____

Parent/carer Sign _____

Date _____

OFFICE USE ONLY

NOTES

Attendance:

Days required:

Days taken so far:

Seen by Headteacher on _____

Outcome and context: